

Highland Community Schools
Board of Directors Meeting
Monday, September 25, 2017
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by President Kevin Engel.

Roll call was taken with Mike Golden, Cindy Michel, Rachel Longbine, Lois Schneider, Nate Robinson and Kevin Engel present. Also in attendance were Dr Mike Jorgensen, Superintendent, Sue Rich, Board Secretary and Jane O’Leary, Elementary Principal.

Robinson made a motion to approve the agenda, as presented. Seconded by Longbine.

Motion carried 6-0

Receive Visitors: None

Dr Jorgensen handed out a 1st quarter update of the board goals. He also congratulated Rebeca Yoder on being named teacher of the week by KHAK radio station and informed the board Attorney Katherine Beenken would be at the November meeting to give an update on pending litigation.

Annual Meeting

Business Manager Sue Rich presented the official certified annual report for the 2016-17 school year. This is the comprehensive financial report of the school district for the year ending June 30, 2017. Total general fund revenues for the year were \$8,569,675 with 55% local sources (property taxes); 43% state sources and 2% federal sources. Total general fund expenditures were \$7,919,600 with 72% salaries & benefits; 25% purchased services, supplies, equipment and 3% AEA pass-thru and transfers. Our spending authority is \$515,686.

Longbine made a motion to accept the Certified Annual Report for fiscal year 2017. Seconded by Golden.

Motion carried 6-0

Business Manager Sue Rich then presented the special education supplement for the 2016-17 school year. The total revenues were \$1,237,982 and the total expenditures were \$1,828,138. This resulted in a negative special education balance of \$590,156 which can be recovered through allowable growth and supplemental aid from the state.

Michel made a motion to accept the Special Education Supplement for fiscal year 2017. Seconded by Robinson.

Motion carried 6-0

Business Manager, Sue Rich then presented the Transportation Report for the 2016-17 school year. Total net transportation costs were \$372,054 with an average cost per mile traveled of \$4.28. The average cost per pupil transported was \$642.25.

Longbine made a motion to accept the Transportation Report for fiscal year 2017. Seconded by Schneider

Motion carried 6-0

Golden made a motion to approve the official bank depositories and limits for the 2017-18 school year. Seconded by Longbine.

Motion carried 4-0
Michel & Robinson abstained

People's Trust & Savings Bank - \$2,000,000
Hills Bank & Trust Company - \$1,000,000
Banker's Trust (PMA- ISJIT) - \$5,000,000

Longbine made a motion to appoint Joe Holland as School Board Attorney and Kalona News as the official publication for the 2017-18 school year. Seconded by Robinson

Motion carried 5-0
Schneider abstained

Golden made a motion to adjourn the final meeting at 6:22 p.m. Seconded by Longbine.

Motion carried 6-0

Organizational Meeting

The organizational meeting was called to order at 6:23 p.m. by Board Secretary Sue Rich.

Board Secretary Sue Rich read the abstract of votes from the September 12, 2017 election.

Director District #1	Rachel Longbine – 119 votes Scattering – 4 votes
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Director District #3	Kevin Engel –46 votes (Write-In) Scattering – 10 votes
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Director District #5	Megan Allen – 95 votes Jerod Schaack – 33 votes (Write-In) Scattering – 2 votes
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Sue Rich, Board Secretary, administered the oath of office to the newly elected directors.

The election of officers was held:

Nominations for President:	Nate Robinson was the only nomination
President	Nate Robinson – 7 yes votes

Nominations for Vice-President:	Rachel Longbine & Megan Allen
Vice-President	Longbine declined her nomination Megan Allen – 7 yes votes

Longbine made a motion to appoint Sue Rich Secretary/Treasurer for 2017-18. Seconded by Schneider.

Motion carried 7-0

The 2017-18 Board and officers officially assumed their duties.

Engel made a motion to approve the following committee appointments for the 2017-18 school year. Seconded by Golden.

Motion carried 7-0

The following committee appointments were made for the 2017-18 school year.

Special Board Committees:

Finance & Personnel

Kevin Engel

Megan Allen

Rachel Longbine

Transportation – Buildings & Grounds

Mike Golden

Nate Robinson

Board Policy Review

Lois Schneider

Cindy Michel

Legislative Network/IASB Delegate – Nate Robinson

Washington County Conference Board – Mike Golden

School Improvement Committee – Nate Robinson, Lois Schneider, Megan Allen

Technology Committee – Mike Golden, Rachel Longbine and Lois Schneider

Highland Foundation Board Member – Vice-President Megan Allen

Level I & II Investigators – Level I – Building Principals

Level II – Washington County Sheriff's Department

EEO/AAC Equity Coordinator – Superintendent, Dr Mike Jorgensen

Board meeting dates were discussed and Dr Jorgensen stated he did not think 2 meetings per month were needed at this time. He suggested the board meet on October 23rd, January 22nd and April 23rd which is once per quarter for the 2nd meeting of the month.

Engel made a motion to hold the second meeting of the month on October 23rd, January 22nd and April 23rd for this year. Seconded by Michel.

Motion carried 7-0

Michel made a motion requesting modified allowable growth and supplemental aid for a negative special education balance in the amount of \$590,156. Seconded by Engel.

Motion carried 7-0

Schneider made a motion to approve the Washington County Riverboat Foundation Grant Resolution. Seconded by Longbine.

Highland CSD – Aerospace Engineering Curriculum - \$88,500

Highland CSD – Computerized Temperature Control at Highland Elementary - \$60,000

Highland CSD – Highland Robotics - \$4,975

Motion carried 7-0

Dr Jorgensen discussed the YMCA-Camp Highland agreement and stated they would like to continue to do the camp but would prefer to go back to Highland Elementary next year. Some board members stated they would like for the YMCA director to come to a meeting and give a report on Camp Highland. There were also some questions about additional cleaning needing to be done and who would be responsible for doing the cleaning.

Engel made a motion to table the YMCA-Camp Highland agreement until next meeting. Seconded by Golden.

Motion carried 7-0

Dr Jorgensen discussed a possible dual activity participation policy. He had heard this had not been allowed in the past and felt with a school our size you have to allow students to participate in dual activities to be able to keep the numbers up.

Golden made a motion to allow Dr Jorgensen and the athletic directors to move forward with developing a dual activity participation policy to be approved at a future meeting. Seconded by Longbine.

Motion carried 7-0

Nate Robinson and Lois Schneider gave a report on the SIAC meeting from September 19th. The committee discussed finding the best candidate for superintendent whether that be a full time or shared. Jorgensen will lead the board through the application process and feels like a conversation should still be made with Lone Tree on possible sharing. The committee will begin to make decisions to start the process the first of the year. There were 20+ people at the meeting including staff, parents, community members and board members and the discussion was very open and transparent. The next SIAC committee meeting will be November 6th.

Golden made a motion to approve the following resignations and appointments. Seconded by Longbine.

Motion carried 7-0

Resignations:

Mark Webber – Middle School Science Teacher
Clint Jones – Co-Head Wrestling Coach

Appointments:

Christina Waters – Football Cheer Sponsor – 3.5% (pro-rated)
Amanda Schultz – Wrestling Cheer Sponsor – 3.5%
Julie Timmins – Middle School Science Teacher – Letter of Agreement

The timeline for the refinancing of the sales tax revenue bonds was discussed and Dr Jorgensen and Sue Rich will continue to work through the process.

The next regular board meeting is scheduled for Monday, October 9, 2017 at 6:00 p.m. in the high school board room.

Longbine made a motion to adjourn at 7:10 p.m. Seconded by Golden.

Motion carried 7-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 or 657-4180, Monday through Friday, 9:00 a.m. – 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, SUE E RICH