

Highland Community Schools
Board of Directors Meeting
Monday, October 23, 2017
6:00 p.m. - Highland Board Room

The meeting was called to order at 6:00 p.m. by President Nate Robinson.

Roll call was taken with Rachel Longbine, Mike Golden, Kevin Engel, Lois Schneider, Megan Allen, Cindy Michel and Nate Robinson present. Also in attendance were Dr Mike Jorgensen, Superintendent, Jane O'Leary, Elementary Principal, Angela Hazelett, Secondary Principal and Sue Rich, Board Secretary.

Engel made a motion to approve the agenda, as presented. Seconded by Longbine.

Motion carried 7-0

Receive Visitors: None

Longbine made a motion to approve the below fundraisers. Seconded by Allen.

Motion carried 7-0

Fundraisers:

- Highland FFA - Fruit, Cheese and Sausage sales
- Girls Basketball - Clothing sales
- Soccer- Raffle for meat
- Wrestling Cheer - Pizza Ranch-bussing tables, Scentsy online sale, Cheer Camp for Kids

Matt Gillaspie with Piper Jaffrey reviewed the results of the bond refinancing.

Engel made a motion to adopt a resolution directing the sale of \$2,589,000 School Infrastructure Sales, Service and Use Tax Revenue Refunding Bonds, Series 2017, to be dated the date of delivery, for the purpose of advance refunding outstanding sales tax indebtedness dated June 1, 2009, upon the terms contained in the commitment letter from JPMorgan Chase Bank. Seconded by Golden. **Roll Call Vote - All Ayes.**

Motion carried 7-0

Joe Holland the district's legal counsel gave a report. He stated there is currently no pending litigation that he is working on. He believes that EMC Insurance is working on some pending claims at this time.

He also stated that he is happy to see the board now has email addresses through the Highland email server and not using their personal or work email addresses. The Ainsworth building and ballfield abstract are almost complete and will be sent to the City of Ainsworth attorney, Craig Davis. Mr Holland stated he was working on the wording for the agreement on using the building for inclement weather and expects the closing date to be scheduled in the next few weeks. Longbine asked Holland if a district is sharing a superintendent is it a good idea to have the same attorney. He stated he thought each district should keep their own attorney. Lois Schneider had several questions for Mr Holland and it was decided she would forward these to Dr Jorgensen who would then forward them to Mr Holland.

Jane O'Leary presented an overview of the Annual Progress Report for 2017. She gave data on several areas and stated which areas were celebrations and which ones were under construction.

Sue Norris gave a report of Summer School 2017. There were 34 participants in grades 1-4 with the 1st session attendance being at 85% and the 2nd session at 50%. The theme was county fair and several farmers brought animals and tractors for the students to see. The students also participated in the Trek Fest parade by having a float. There were 5 teachers on staff and 2 associates.

Longbine made a motion to accept the job descriptions for the athletic directors. Seconded by Golden.

Motion carried 7-0

Longbine made a motion to accept the YMCA-Camp Highland agreement. Seconded by Allen.

Motion carried 7-0

Engel made a motion to deny the open enrollment application as being after the deadline. Seconded by Allen.

Motion carried 7-0

Engel made a motion to have the superintendents and board presidents from Lone Tree and Highland schedule a meeting to discuss an agenda for another joint board meeting between the two districts regarding operational sharing for next year on either November 8th or 29th. Seconded by Schneider.

Motion carried 7-0

All policies in Series 500-502 were reviewed.

Engel made a motion to approve Series 500-502 board policies. Seconded by Longbine.

Motion carried 7-0

500	Objectives for Equal Educational Opportunities for Students
501.10R	Truancy - Unexpected Absences Regulation
501.14	Open Enrollment Transfers - Procedures as a Sending District
501.15	Open Enrollment Transfers - Procedures as a Receiving District
501.16	Homeless Children and Youth
502.6	Weapons
502.10	Minor School License
502.10R	Minor School License Regulation

Series 503-504 board policies were discussed. Final changes will be brought back to the meeting on November 20th for final approval.

Mike Golden and Kevin Engel gave a building committee report. The middle school boiler project is almost complete. Trane and EPM will be giving a presentation on HVAC upgrades at both buildings at the next building committee meeting. We are still looking at the possibility of \$500,000 of upgrades which would include the HVAC upgrades, building an open face building for the busses including some storage, baseball and softball bleachers and kitchen air conditioning. There is also discussion about the possibility of renovating the storage area for an Ag lab. The next building committee meeting is November 27th.

Longbine made a motion to accept the following appointment. Seconded by Allen.

Motion carried 7-0

Appointment:

Kim Troyer - General Cook - 5.5 hrs/day - \$11.55/hr

Report of Board and Administration

Dr Jorgensen stated that Sue Rich was asked to be a mentor for the new business manager at Woodward-Granger.

Kevin Engel congratulated Taylor Sublette on making it to the state cross country meet in Ft Dodge on October 28th.

The next board meeting is scheduled for Monday, November 13, 2017 at 5:00 p.m. in the Highland Board Room and the next regular board meeting is scheduled for Monday, November 20, 2017 at 6:00 p.m. in the Highland Board Room.

Engel made a motion to adjourn at 7:34 p.m. Seconded by Longbine.

Motion carried 7-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 or 657-4180, Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, SUE E RICH