

Highland Community Schools
Board of Directors Meeting
Monday, December 11, 2017
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by President Nate Robinson.

Roll call was taken with Mike Golden, Cindy Michel, Lois Schneider, Kevin Engel, Megan Allen, Rachel Longbine and Nate Robinson present. Also in attendance were Dr Mike Jorgensen, Superintendent, Angela Hazelett, Secondary Principal, Jane O’Leary, Elementary Principal and Sue Rich, Board Secretary.

Engel made a motion to approve the agenda, as presented. Seconded by Golden.

Motion carried 7-0

Consent Agenda Items:

Minutes: Approval of the November 8, 2017 work session minutes.
Approval of the November 13, 2017 special meeting minutes.
Approval of the November 20, 2017 regular meeting minutes.

Financial Reports: Approval of the November financial reports.

Payment of Bills: Approval of the following December bills.

General Fund - \$65,831.96

Schoolhouse Fund - \$10,379.89

Activity Fund - \$7,807.16

Lunch Fund - \$11,967.69

Insurance Fund - \$1,002.27

School Fund Raisers:

None

Schneider made a motion to approve the consent agenda withholding the Nate & Julie Robinson transportation payment. Seconded by Golden.

Motion carried 7-0

Schneider made a motion to approve the Nate & Julie Robinson transportation payment. Seconded by Golden.

Motion carried 6-0
Robinson abstained

Receive Visitors: None

Mike Golden and Nate Robinson gave the building committee report. There are 2 proposals for the elementary HVAC upgrades and they are completely different. We are asking a representative from AAA Mechanical to look over a few things and give a

recommendation before we go forward with either of the proposals. The elementary HVAC upgrade will be done before the secondary building as we now have the \$30,000 grant from the Washington County Riverboat Foundation.

Dr Jorgensen spoke about the hot lunch inspection and report and gave kudos to both Rachel Cerny and Donna DeWolf for a job well done. It looks like we are in good shape and the report was very good.

Dr Jorgensen gave the summary of the open enrollment survey. Forty-eight percent of the surveys were returned. Thirty-five percent of those who responded stated they open enroll due to convenience for work and where they live. Thirty-five percent reported they open enroll due to programs offered in another district. Twenty-nine percent reported dissatisfaction with the district. The Board also received copies of comments made on the survey. The Board was also updated on the ISTAR Survey from the Iowa Department of Education that shows Highland received the highest marks for special education services. Dr. Jorgensen also previewed the Iowa report card which will be released on Wednesday that shows the districts' grades for our buildings are at least comparable and in many cases better than neighboring districts. Dr. Jorgensen will be sharing specific details of these various items at a future staff meeting.

The Board was updated on Lone Tree's decision on Operational Sharing. Lone Tree is willing to participate in sharing of the 4 positions discussed at 20% each. This will be an action item at the January board meeting. The Board inquired as to Dr. Jorgensen's willingness to continue next year in a consulting role. This will be discussed in closed session next month.

Longbine made a motion to accept the job description for the business manager/board secretary. Seconded by Michel.

Motion carried 7-0

Golden made a motion to decline the request made by a staff member to pay education expenses related to endorsement. Seconded by Engel.

Motion carried 5-2

Allen & Longbine opposed

Longbine made a motion to approve the proposal from ION Environmental Services for the Water and Wastewater Services. Seconded by Michel.

Motion carried 7-0

Schneider made a motion to approve the self-insured claims processing be moved to Eagle Ridge Corporate Services. Seconded by Longbine.

Motion carried 7-0

Board policy 213-Participation by the Public was discussed. It was decided to take one sentence out of the policy referencing the discussion of each agenda item by board members, staff and audience. This will be brought back to the January meeting for approval.

All policies in Series 505-506.1R1 - Students were reviewed. Longbine made a motion to approve Series 505-506.1R1 board policies with the below policies noting changes. Seconded by Golden.

Motion carried 7-0

505.1	Student Progress Reports & Conferences
505.2	Student Promotion – Retention - Acceleration
505.4	Testing Program
505.5	Graduation Requirements
505.8	Parent and Family Engagement
506	Student Records
506.1E1	Request of Nonparent for Examination or Copies of Education Records
506.1E2	Authorization for Release of Education Records
506.1E3	Request for Hearing on Correction of Education Records
506.1E4	Request for Examination of Education Records
506.1E5	Notification of Transfer of Education Records
506.1E6	Letter to Parent Regarding Receipt of a Subpoena
506.1E7	Juvenile Justice Agency Information Sharing Agreement
506.1E8	Annual Notice
506.1R1	Use of Student Records Regulation

Series 506.2-508.2 were discussed. Final changes will be brought back to the January meeting for final approval.

Engel made a motion to approve the following resignation. Seconded by Longbine.

Motion carried 7-0

Resignations:

Kristina Conger- Highland Elementary Special Education Associate

Board of Directors:

- 1) Nate Robinson stated he and Dr Jorgensen had lunch with representative Kevin Kinney today. Things are not looking real good for SSA. Continue to advocate to your representatives. Also thanks to those board members who attended the Lone Tree operational sharing community meeting last Wednesday.
- 2) Mike Golden thanked Dr Jorgensen for the positive comments he made about the district tonight.
- 3) Kevin Engel attended the grant presentation last Wednesday and Highland received 3 grants. Brady Hahn won his weight division last Saturday at the wrestling tournament and the boys and girls basketball teams are off to a good start.
- 4) Longbine stated she heard Dr J on the Huskeycast Friday night.

Jane O'Leary, Elementary Principal:

- 1) The VFW Auxillary ladies came last week and awarded the winners of the essay contest in grades 3-5.
- 2) Dan Gable will be speaking next Monday, December 18th.
- 3) Winter screening I-Ready reading and math have started.

Angela Hazelett, Secondary Principal:

- 1) Dan Gable is coming to speak Monday, December 18th.
- 2) Kudos to the Special Education Department and their excellent rating with the I-Star program compliance testing.
- 3) Robotics received a WCRF grant and the students who attended were very well behaved. Robotics will have a home meet on 12/21.
- 4) The Winter music concert is tonight and the finals schedule is posted on the website.

Sue Rich, Board Secretary:

- 1) New board policy updates were handed out.
- 2) Enjoyed the board outing Saturday night for Laura Temple and Chris Armstrong.

Dr Mike Jorgensen, Superintendent

- 1) We are hoping to close on the Ainsworth building any day now.
- 2) Newspaper article will be sent to the media on Wednesday regarding the state report card.
- 3) The News newspaper will start publishing students' articles in the paper in January.
- 4) Merry Christmas to all.

The next regular board meeting is scheduled for Monday, January 8, 2018 at 6:00 p.m. in the high school board room.

Longbine made a motion to adjourn at 7:55 p.m. Seconded by Allen.

Motion carried 7-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 or 657-4180, Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, SUE E RICH