

Highland Community Schools
Board of Directors Meeting
Monday, May 14, 2018
6:00 p.m. – Highland Board Room

The meeting was called to order at 6:00 p.m. by President Nate Robinson.

Roll call was taken with Mike Golden, Cindy Michel, Rachel Longbine, Megan Allen, Lois Schneider, Kevin Engel and Nate Robinson present. Also in attendance were Dr Mike Jorgensen, Superintendent, Sue Rich, Board Secretary, Angela Hazelett, Secondary Principal and Jane O’Leary, Elementary Principal.

Michel made a motion to approve the agenda tabling item #18. Seconded by Allen.

Motion carried 7-0

Consent Agenda Items:

Minutes: Approval of the April 9, 2018 regular meeting minutes.
Approval of the April 23, 2018 regular meeting minutes.

Financial Reports: Approval of the April financial reports.

Payment of Bills: Approval of the following May bills.

General Fund - \$57,936.83
Prepaid General Fund - \$14,110.63
Schoolhouse Fund - \$103,864.97
Prepaid Schoolhouse Fund - \$3,801.00
Activity Fund - \$12,136.14
Prepaid Activity Fund – \$6,757.00
Lunch Fund - \$11,830.36
Insurance Fund - \$1,290.00

Fundraisers: Baseball –Casey’s cards and clothing sales

Engel made a motion to approve the items on the consent agenda. Seconded by Longbine.

Motion carried 6-0
Robinson abstained

Receive Visitors:

Jean Lenz from Hills Bank presented the Classroom Cash check to President Nate Robinson in the amount of \$1,018.42. The total amount donated to date is \$25,166.08.

Longbine made a motion to approve the 2018 seniors for graduation on May 20, 2018, pending completion of all graduation requirements. Seconded by Golden.

Motion carried 7-0

Bids were received for the Highland Elementary HVAC project on 5/1/18 and they were as follows:

Trane - \$113,974
Johnson Controls - \$127,500
CI3 - \$100,700
AAA Mechanical - \$87,000

Engel made a motion to approve the low bid from AAA Mechanical in the amount of \$87,000. Seconded by Golden.

Motion carried 7-0

Longbine made a motion to purchase 235 Chromebooks at a cost of \$53,815 from Erb's Technology Solutions. Seconded by Michel.

Motion carried 7-0

Schneider made a motion to approve the purchase of 3 scoreboards for baseball, softball and football in the amount of \$29,215 with the total purchase being reimbursed by Pepsi. Seconded by Golden.

Motion carried 7-0

Longbine made a motion to approve the RIC Administrative Services Agreement effective July 1, 2018. Seconded by Michel.

Motion carried 7-0

Dr Jorgensen discussed having the school day end at 3:15 instead of 3:05 on Monday, Tuesday, Thursday and Friday starting next school year. This would allow 24 hours more of instruction time over the year and would give us some cushion in case of snow days to fulfill our 1080 hours per year. The 10 additional minutes will allow more academic content time as well.

Golden made a motion to lengthen the school day to 3:15 on Monday, Tuesday, Thursday and Friday starting next school year. Seconded by Longbine.

Motion carried 7-0

Dr Jorgensen discussed the alternate measure of proficiency and stated every school district he has worked in has had this policy and he feels Highland needs to have this policy as well. Discussion followed by the board stating the pros and cons of the policy.

Schneider made a motion to approve the alternate measure of proficiency policy.
Seconded by Golden. Motion carried 7-0

George Schultz stated he and his wife Judy would like to give flagpoles for the baseball and softball fields as a gift to the district.

Golden made a motion to accept the gift of flagpoles for the softball and baseball fields.
Seconded by Engel.

Motion carried 7-0

The board discussed whether or not to solicit bids for attorney services.

Engel made a motion to not solicit bids at this time for attorney services. Seconded by Longbine.

Motion carried 6-1

Schneider opposed

Schneider made a motion to approve board policy 102.E1-Annual Notice of Non-Discrimination and board policy 102.E2-Section 504 Student and Parental Rights.
Seconded by Golden.

Motion carried 7-0

Support staff wages were presented for the 2018-19 school year as well as changes for leave day maximums, incentives for unused leave days and possible future early retirement packages.

Longbine made a motion to approve the 2018-19 support staff contracts with a total package increase of 2.08% with a base raise of 20-cents per hour plus changes in sick leave maximum days, incentives for unused leave days and future early retirement packages. Seconded by Michel.

Motion carried 7-0

Dr Jorgensen asked the board if they would like to have a board retreat in June to go over goal setting for next year. Sue Rich, board secretary, will check and see if the room is available at the casino the afternoon of Thursday, June 21st.

Schneider made a motion to tentatively schedule the board retreat for Thursday, June 21st from 2-5 pm at the Riverside Casino meeting room. Seconded by Golden.

Motion carried 7-0

Megan Allen reported on the SIAC committee meeting that was recently held. Each principal talked on a particular subject. O'Leary spoke about chronic absenteeism, Hazelett on strengthening the curriculum and Zywiec on middle school/high school scheduling. The committee would like to see more people coming to the meetings and

participating. The 4 meeting dates are going to be set ahead of time for next year and Dr Jorgensen is going to facilitate the SIAC committee next year.

Engel made a motion to approve the personnel items. Seconded by Longbine.

Motion carried 7-0

Resignations:

Justin Rapier – Co-Speech Sponsor

Seth Milledge – Secondary Social Studies Teacher (Pending GWAEA approval)

Seth Milledge – JH Football Coach

Deb Serbousek – Secondary Art Teacher

Appointments:

Angela Whetstine – TLC Building Leadership Team - \$1,050

Transfer:

Johannah Vittetoe – Highland Elementary 5th grade to Middle School
Reading/Social Studies

Kevin Engel stated he would like to see the music concerts and the board meetings not be on the same dates. We either need to move the meeting date or change the time of the meetings. This will be looked at closer for next year.

Jane O’Leary, Elementary Principal:

We are wrapping things up for the end of the year. Step up day for the 5th grade will be Friday, May 18th and track and field day is also coming up.

Angela Hazelett, High School Principal:

Finals will be this week for seniors and next week for the rest of the high school students. State track is later this week in Des Moines.

Sue Rich, Board Secretary:

May is board appreciation month and Rich thanked all the board members for their service.

Dr Mike Jorgensen, Superintendent:

State track is this week and girls regional golf was last Friday and boys sectional golf is today. Highland will be receiving two WCRF grants on Thursday night this week for the greenhouse and maker space lab.

The next regular board meeting is scheduled for Monday, June 11, 2018 at 6:00 p.m. in the high school board room.

Michel made a motion to hold an exempt session to conduct a strategy session of a public employer concerning employment conditions for employees not covered by a collective bargaining agreement as provided in Section 21.9 of the Code. Seconded by Engel. Roll call vote – All Ayes.

7:20 p.m.

Motion carried 7-0

Break – 7:20 p.m. to 7:30 p.m.

Golden made a motion to return to open session. Seconded by Engel.

7:42 p.m.

Motion carried 7-0

Longbine made a motion to approve the following contracts for the administrative staff for the 2018-19 school year. Seconded by Golden.

Motion carried 7-0

Jane O’Leary, Highland Elementary Principal/ Curriculum Director	\$ 91,004
Angela Hazelett, High School/Middle School Principal	\$ 94,100
Bill Zywiec, Dean of Students	\$ 70,369
Sue Rich, Business Manager	\$ 72,500
Steve Genck, Transportation/Maintenance Director	\$ 70,000
Jody Fink, .5 Activities Director	\$ 3,775
Joe Donovan, .5 Activities Director	\$ 3,775
Teresa Greiner, Pre-School Facilitator	\$ 4,340
Mark Bressler, Transportation Administrative duties	\$ 4,000
Tom Harbison, Bus Mechanic duties	\$ 4,000
Derick Ball, Mowing duties	\$ 2,392
Sue Norris, Administrative support duties	\$ 2,000
Charlotte Thomann, Administrative duties	\$ 2,000
Donna DeWolf, Administrative duties	\$ 2,000

Michel made a motion to approve the contract with SREB in the amount of \$19,800. Seconded by Longbine.

Motion carried 7-0

Longbine made a motion to adjourn at 7:45 p.m. Seconded by Allen.

Motion carried 7-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 or 657-4180, Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, SUE E RICH