

Highland Community Schools
Board of Directors Meeting
Monday, March 11, 2019
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by President Nate Robinson.

Roll call was taken with Mike Golden, Rachel Longbine, Megan Allen, Lois Schneider, Kevin Engel, Cindy Michel and Nate Robinson present. Also in attendance were Ken Crawford, Superintendent, Jane O’Leary, Elementary Principal, Angela Hazelett, Secondary Principal and Sue Rich, Board Secretary.

The FFA students and coach are not able to attend tonight so agenda item #8 can be removed.

Longbine made a motion to approve the amended agenda excluding item #8.. Seconded by Michel.

Motion carried 7-0

6:05 p.m. – The Board met in session for the purpose of a public hearing on the calendar changes for the 2018-19 school calendar. The president called for public comments. Kathy Butler stated it would have been nice if the parents had been notified a little sooner. Tim Surine stated it was nice the teachers were involved in helping decide how to make up the days.

Engel made a motion to approve the changes to the school calendar for 2018-19 as presented. Seconded by Golden.

Motion carried 7-0

Consent Agenda Items:

Minutes: Approval of the February 11, 2019 regular meeting minutes
Approval of the March 4, 2019 work session meeting minutes

Financial Reports: Approval of the February financial reports

Payment of Bills: Approval of the following March bills

General Fund - \$152,163.18
Prepaid General Fund - \$10,400.87
Activity Fund - \$3,661.73
Prepaid Activity Fund - \$4,619.58
Lunch Fund - \$8,633.51
Schoolhouse Fund - \$8,393.35
Prepaid Schoolhouse Fund - \$6,000.00
Insurance Fund - \$1,305.00

Fundraisers: Highland Shooting Sports – Raffle
Highland Robotics – Mellow Mushroom-20% of Sales on 3/14
Various Other Fundraisers

Longbine made a motion to approve the items on the consent agenda. Seconded by Golden.

Motion carried 7-0

Receive Visitors: None

Matt Butler and Jaden Schmid from Highland Robotics spoke about their state competition and how their team won the Motivate Award which qualified them for the World Championships in Detroit in April. Various fundraisers are being done to pay for the expenses for the trip by the 13 team members.

Golden made a motion to approve the Robotics team to travel out of state to Detroit, MI to the World Championships from April 23rd-27th. Seconded by Allen.

Motion carried 7-0

Schneider made a motion to approve the Memorandum of Understanding with the Highland Education Association to use Friday, April 19th and Monday, April 22nd as snow make up days. Seconded by Golden.

Motion carried 7-0

Longbine made a motion to approve the early retirement package for certified staff. Seconded by Allen.

Motion carried 7-0

Golden made a motion to approve the early retirement package for non-certified staff. Seconded by Longbine.

Motion carried 7-0

Engel made a motion to receive and file the 2019-20 budget estimate; to publish the budget in The News on March 28, 2019; to set the public hearing for April 8, 2019 at 6:00 pm; and to certify the budget to the county auditor by April 15, 2019 as required by law. Seconded by Michel.

Motion carried 7-0

The audit report states that the District's revenues totaled \$10,495,236 for the year ending June 30, 2018, a 1 percent decrease over the prior year. Revenues included \$5,263,777 in local tax, charges for service of \$1,145,987, operating grants of \$1,314,186, unrestricted state grants of \$2,586,732, contributions and donations of \$86,325, unrestricted interest of \$39,272, other general revenues of \$58,957. Expenses for District operations totaled \$10,020,930, a 1 percent decrease over the prior year. Expenses included \$5,923,347 for instruction, \$2,805,791 for support services, \$302,143 for non-instructional programs and \$989,649 for other expenses. A copy of the audit report is available for review in the office of the Auditor of State and the District Secretary's office.

Engel made a motion to accept the fiscal year 2018 audit report. Seconded by Longbine.

Motion carried 7-0

Longbine made a motion to approve the WCRF Resolution for the following grant applications. Seconded by Allen.

Motion carried 7-0

Highland CSD – Playground Safety Surface & ADA Compliant - \$155,400
Highland CSD – Lifelong Fitness & CPR - \$49,813

Schneider made a motion to accept the proposal from Electronic Engineering for the cameras and door controller in the amount of \$24,950 for Highland Elementary. Seconded by Michel.

Motion carried 7-0

Mr Crawford went over changes on board policies 209.1 – Development of Policy, 209.2 – Adoption of Policy, 209.3 – Dissemination of Policy, 209.4 – Suspension of Policy, 209.5 –

Administration in the Absence of Policy, 209.6 – Review and Revision of Policy, 209.7 – Review of Administrative Regulations, 210 – Order of Regular Business Meetings, 210.1 – Annual Meeting of the Board. These policies will be brought back to the next meeting for the second reading.

Golden made a motion to approve board policies 203, 204, 205, 206.1, 206.2, 206.3, 206.3E (Remove), 206.4, 207, 208, 208.1E1. Seconded by Michel.

Motion carried 7-0

203	Board of Directors' Conflict of Interest
204	Code of Ethics
205	Board Member Liability
206.1	President
206.2	Vice-President
206.3	Secretary-Treasurer
206.4	Individual Board Members
207	Board of Directors Legal Counsel
208	Ad Hoc Committees
208.1E1	Ad Hoc Committee Exhibit

Engel made a motion to approve the personnel items. Seconded by Golden.

Motion carried 7-0

Resignations:

Whitney Howard - Head Volleyball Coach

Patrek Tufts – High School Math Teacher, Assistant Football & Basketball Coach

Appointments:

Kayla Schneider – Assistant Track Coach – 10%

Report of Board & Administration:

Megan Allen – Individual Speech students had a good competition at North Scott on Saturday.

Jane O'Leary – Principal report was included in the board packet. Literacy night was held last Friday with 20 parents attending. A consultant spoke on dyslexia as well. The preschool desk audit was approved today. Teresa Greiner was instrumental in helping get this completed and approved.

Angela Hazelett – Principal report was included in the board report. Temperature in the middle school gym is still very low. Jacob Shultz the golf pro at the Riverside Casino and Golf Resort has brought in some very expensive equipment to teach the students about their golf swings during PE. A tour of the middle school/high school was given to a family and they were impressed with Highland.

Sue Rich – Thank you note from the Elmer Waldschmidt family. Updated board policies were handed out to the board members.

Ken Crawford – OPN Architects will be here Thursday morning for a walk through to continue working on the bond issue petition. Work session will be 3/25. A lot of time was spent on the snow make up days.

A work session will be held on Monday, March 25, 2019 at 5:30 pm in the high school board room.

The next regular board meeting is scheduled for Monday, April 8, 2019 at 6:00 p.m. in the high school board room.

Longbine made a motion to adjourn at 7:30 p.m. Seconded by Allen.

Motion carried 7-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822 or 657-4180, Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, SUE E RICH