

Highland Community Schools  
Board of Directors Work Session  
Monday – August 24, 2020  
5:00 p.m. – Highland Board Room

The work session was called to order at 5:00 p.m. by President Nate Robinson.

Samantha Holden, Mike Golden, Kathy Butler, Rachel Longbine, Megan Allen, Kevin Engel and Nate Robinson were present. Also present were Ken Crawford, Superintendent, Jane O’Leary, Elementary Principal, Angela Hazelett, Secondary Principal, Bill Zywiec, Dean of Students and Sue Rich, Board Secretary.

Longbine made a motion to approve the agenda. Seconded by Holden.

Motion carried 7-0

Return to Learn and first day of school was discussed.

Jane O’Leary – We were not able to do the tunnel this year but all staff came outside to greet students and the day was very calm. The students loved the new playground and lunch went well. Parents were very good about staying outside when dropping off students as we are limiting who comes inside the building. Currently there are 24 students signed up to do on line learning at home. Thanks again to the Board for starting the year with the Hybrid model.

Angela Hazelett – The students were very good about wearing their face coverings. We had a few scheduling issues and the attendance calls to parents were going out but with the A & B days this is a little tricky so we are working on that. The middle school gym does not have air conditioning yet so lunch time was a little warm. Currently there are 22 students signed up to do on line learning at home. Overall a great day and a good call by the Board to go with the Hybrid model to start the year.

Ken Crawford – We had a bus driver resign on Sunday so had to make quick work changing the routes around to compensate for that. Thanks to Traci Vonnahme and Tom Harbison for working that out. We may have to use more vans for activity trips as we are down 5 bus drivers from last year. We are in need of bus drivers.

The Nutrition department is working with family’s on getting meals provided to the students on the days they are not physically at school.

Mr Crawford discussed the Projects list for 2020-21 and asked the Board to help prioritize the list in order of what is most important to them and what could be removed or moved down on the list. Mr Crawford will send out a new list once it is updated.

Superintendent Update:

Construction – The gyms are still being worked on for air conditioning and a new unit will be put in the server room which will be considered a change order. The fire marshal was here to look things over and has given some suggestions on things that need to be done for inspection. Steve will be given a tutorial on how the new HVAC system operates. The Board suggested more than one person learn how to run the system. The windows are not here yet but when they arrive they will do one window out one in and move from room to room according to our guidance.

Waste Water Project – Talked to Matt Wildman on August 17<sup>th</sup> but haven't since due to the storm in Cedar Rapids. The project is still moving forward.

Library Visits – These are on hold for right now. This project would be a good WCRF casino grant so we are checking to see the status of those grants before proceeding on this.

Board Goals – A new mission statement and possible vision statement were discussed. This will take some time and possibly bringing in a professional firm to work through this process. Mr Crawford will update the goals and action points and get the 2020-21 board goals ready to be printed and posted around the District.

Working with Tony at IASB to get a culture survey out to the staff and community possibly in October.

Joe Sanfelippo was our speaker last Friday for the staff and then he met with the administrative team after that. He was very good and we had a lot of good feedback on his presentation.

Allen made a motion to adjourn. Seconded by Longbine. Motion carried 7-0.

The work session adjourned at 6:37 p.m.

---

PRESIDENT, NATE ROBINSON

---

SECRETARY, SUE E RICH