

Highland Community Schools
Board of Directors Regular Meeting
Monday, November 9, 2020
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by President Nate Robinson.

Roll call was taken with Samantha Holden (via Zoom), Kevin Engel, Megan Allen, Mike Golden, Kathy Butler and Nate Robinson present. Rachel Longbine was absent. Also in attendance were Ken Crawford, Superintendent, Sue Rich, Board Secretary, Angela Hazelett, Secondary Principal and Jane O’Leary, Elementary Principal.

Engel made a motion to approve the agenda, as presented. Seconded by Golden.

Motion carried 6-0

Longbine arrived at 6:02 pm

Annual Meeting

The annual meeting was called to order at 6:03 p.m. by Board Secretary Sue Rich.

The election of officers was held:

Nominations for President:	Nate Robinson & Megan Allen
President	Nate Robinson – 4 yes votes, 3 no votes Megan Allen – 3 yes votes, 4 no votes

Nominations for Vice-President:	Megan Allen was the only nomination
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Vice-President	Megan Allen – 7 yes votes
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Sue Rich, Board Secretary, administered the oath of office to the President and Vice-President and Robinson assumed his president duty and took over the meeting.

Golden made a motion to have the monthly meetings held on the second Monday of the month at 6:00 pm September-May and at 5:00 pm June-August in the Highland High School Board Room. Seconded by Longbine.

Motion carried 7-0

Longbine made a motion to have The News as the official newspaper of the school district. Seconded by Butler.

Motion carried 7-0

Longbine made a motion to have Joe Holland be the official legal counsel for the school district. Seconded by Engel.

Motion carried 7-0

Longbine made a motion to approve the official bank depositories and limits for the school district. Seconded by Engel.

Motion carried 6-0
Robinson abstained

People's Trust & Savings Bank - \$2,000,000
Hills Bank & Trust Company - \$1,000,000
UMB Bank (PMA- ISJIT) - \$5,000,000

Golden made a motion to appoint Sue Rich as Board Secretary/Treasurer. Seconded by Butler.

Motion carried 7-0

Sue Rich presented the Treasurer's Report showing the ending balance and change in balance for each fund. All funds are in good standing.

Longbine made a motion to approve the following committee appointments for the 2020-21 school year. Seconded by Golden.

Motion carried 7-0

The following committee appointments were made for the 2020-21 school year.

Special Board Committees:

Finance & Personnel

Kevin Engel

Rachel Longbine

Samantha Holden

Transportation – Buildings & Grounds

Mike Golden

Nate Robinson

Board Policy Review

Nate Robinson

Megan Allen

Legislative Network/IASB Delegate – Nate Robinson

Washington County Conference Board – Mike Golden

School Improvement Committee – Megan Allen, Kathy Butler, Samantha Holden

Technology Committee – Mike Golden, Rachel Longbine and Kathy Butler

Highland Foundation Board Member – Vice-President Megan Allen

Alternate – Kathy Butler

Level I & II Investigators – Level I – Building Principals

Level II – Washington County Sheriff's Department

EEO/AAC Equity Coordinator – Bill Zywiec

Consent Agenda Items:

Minutes: Approval of the October 12, 2020 regular meeting minutes.

Approval of the October 26, 2020 work session minutes.

Financial Reports: Approval of the October financial reports.

Payment of Bills: Approval of the following November bills.

General Fund - \$99,286.45

Prepaid General Fund - \$3,327.15

Prepaid Management Fund - \$2,541.77

Schoolhouse Fund - \$83,669.26

Prepaid Schoolhouse Fund – \$25,722.50

Activity Fund - \$4,944.79

Prepaid Activity Fund - \$385.00

Lunch Fund - \$18,577.37

Insurance Fund - \$1,230.00

School Fund Raisers: None

Golden made a motion to approve the consent agenda. Seconded by Longbine.

Motion carried 7-0

Receive Visitors: None

Matt Wildman with HR Green via Zoom gave an update on the Wastewater Treatment project. He went over the process flow diagram as well as the site layout. He stated that the design plans were somewhat final and may need some tweaks but he needed the board's approval to continue on with the 50% plans phase of design.

Golden made a motion to approve the 50% plans phase of design. Seconded by Engel.

Motion carried 7-0

Angie Alberts and Angie Strobel, instructional coaches, gave a presentation on what they are working on with the teachers at the secondary level. The Multi Tiered System of Support (MTSS) was discussed and the SAMI which is the Self Assessment of MTSS Implementation. They help the teachers with the big four which is classroom management, content, instruction and formative assessment. They have also helped change the design of study hall for 6th graders and will be starting to work on the 7th and 8th grade as well.

Jody Fink discussed the meeting the group had with Adam from Varsity Group on the Touch Pro which is a 65 inch TV screen that could be put in the front hallway by the trophy case scrolling things such as hall of fame, academics, athletics, alumni, yearbooks, records and sponsors. He also discussed window and glass door graphics and wall wraps for the district. There could be a possible grant written and donations from the booster clubs as well to help pay for this project.

Engel made a motion to approve the early retirement package for the certified and classified staff. Seconded by Longbine.

Motion carried 7-0

Longbine made a motion to approve the SBRC Application for open enrollment out in the amount of \$94,256. Seconded by Engel.

Motion carried 7-0

Longbine made a motion to approve the SBRC Application for ELL beyond 5 years in the amount of \$7,752.80. Seconded by Allen.

Motion carried 7-0

Mr Crawford went over changes on board policies 410.5 – Education Associate, 411.5 – Classified Employee Assignment, 411.6 – Classified Employee Transfers, 411.7 – Classified Employee Evaluation, 411.8 – Classified Employee Probationary Status, 412.1 – Classified Employee Compensation, 412.2 – Classified Employee Wage and Overtime Compensation. These policies will be brought back to the next meeting for the second reading.

Golden made a motion to approve the below listed board policies. Seconded by Allen.

Motion carried 7-0

410.2	Summer School Licensed Employees
410.3	Student Teachers – Internship
410.4	Truancy Officer
411.1	Classified Employee Defined
411.2	Classified Employee – Qualifications, Recruitment, Selection
411.3	Classified Employee Contracts
411.4	Classified Employee Licensing/Certification

Engel made a motion to approve the following appointments. Seconded by Longbine.

Motion carried 7-0

Appointments:

Joe Donovan – Route Bus Driver - \$90.00/day

Penny Sweeting – High School/Middle School Special Education/At-Risk
Associate - \$10.00/hour

Board of Directors:

- 1) Kathy Butler asked if the band was playing for Veteran’s Day at the casino.
- 2) Rachel Longbine asked if we were ready for on line learning if we have to go that route.

Angela Hazelett, Secondary Principal:

- 1) The secondary would be ready to go with online learning by using the Google Classroom.
- 2) Principal report was included in the board packet.

Jane O’Leary, Elementary Principal:

- 1) The elementary would be ready for online learning but the main concern is keeping all students engaged.
- 2) 83% participated in the virtual parent teacher conferences. Thought they went very well.
- 3) Principal report was included in the board packet.

Ken Crawford, Superintendent:

- 1) Snow days would be made up in person with the 2 days built in during the year and 3 at the end of the year. If we would have more than 5 snow days the 6th one would be virtual.
- 2) The SEI conference is mandating masks for all conference events.
- 3) Recommending to postpone the SIAC committee meeting set for 11/10.

A work session will be held on Monday, November 30, 2020 at 5:00 pm in the high school board room.

The next regular board meeting is scheduled for Monday, December 14, 2020 at 6:00 p.m. in the high school board room.

Longbine made a motion to adjourn at 8:04 p.m. Seconded by Butler.

Motion carried 7-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822, Monday through Friday, 9:00 a.m. to 4:00 p.m.

PRESIDENT, NATE ROBINSON

SECRETARY, SUE E RICH