

Highland Community Schools  
Board of Directors Meeting  
Monday, January 11, 2021  
6:00 p.m. – High School Board Room

The meeting was called to order at 6:00 p.m. by President Nate Robinson.

Roll call was taken with Mike Golden, Kathy Butler, Rachel Longbine, Samantha Holden, Megan Allen, Kevin Engel and Nate Robinson present. Also in attendance were Ken Crawford, Superintendent, Jane O’Leary, Elementary Principal and Sue Rich, Board Secretary.

Golden made a motion to approve the agenda, as presented. Seconded by Longbine.

Motion carried 7-0

Consent Agenda Items:

**Minutes:** Approval of the December 14, 2020 regular meeting minutes.

**Financial Reports:** Approval of the December financial reports.

**Payment of Bills:** Approval of the following January bills.

General Fund - \$322,320.90

Prepaid General Fund - \$10,915.58

Schoolhouse Fund - \$126,641.84

Prepaid Schoolhouse Fund - \$4,675.00

Activity Fund - \$1,174.90

Prepaid Activity Fund - \$1,975.99

Lunch Fund - \$5,063.52

Prepaid Lunch Fund - \$50.00

**School Fundraisers:** None

Longbine made a motion to approve the items on the consent agenda. Seconded by Butler.

Motion carried 7-0

Receive Visitors: None

Janelle Sulhoff, Elementary Instructional Coach spoke about the intervention system at the elementary. She stated K-5 students are screened 3 times per year and it is determined if they are proficient or not proficient. If they are not proficient then they are put into an intervention which they go to 4 times per week for 40 minutes. The intervention group is based on skill needs and they can be put into different intervention groups if need be. Janelle stated she meets with the teachers 1 day per week to progress monitor and see how the students are doing. This is the third year the elementary has been using this system.

Engel moved to approve the request to the School Budget Review committee for Modified Supplemental Amount and Supplemental Aid for the 2021-2022 Dropout Prevention Program in the amount of \$150,253 for expenditures necessary to implement the 2021-2022 at risk and dropout prevention program. Seconded by Longbine.

Motion carried 7-0

The Board will stay with what they are currently doing on not allowing outside groups to use our facilities.

Butler made a motion to approve the resolution ordering election on the question of continuing to levy a voter approved physical plant and equipment property tax. Seconded by Golden. **Roll Call Vote - All Ayes.**

Motion carried 7-0

Mr Crawford discussed the first reading of the following board policies 413.5 - Classified Employee Reduction in Force, 413.6 - Early Retirement, 414.1 - Vacations-Holidays-Personal Leave, 414.2 - Personal Illness Leave, 414.4 - Bereavement Leave, 414.5 - Political Leave, 414.6 - Jury Duty Leave/Court Appearances. These will be brought back to the next meeting for the 2<sup>nd</sup> reading.

Longbine made a motion to approve board policies 412.3, 412.4, 412.5, 413.1, 413.2, 413.3, 413.4. Seconded by Golden.

Motion carried 7-0

- 412.3 - Classified Employee Group Benefits
- 412.4 - Classified Employee Tax Shelter Programs
- 412.5 - Activity Passes
- 413.1 - Classified Employee Resignation
- 413.2 - Classified Employee Retirement
- 413.3 - Classified Employee Suspension
- 413.4 - Classified Employee Dismissal

Golden made a motion to approve the below appointments and modifications. Seconded by Butler.

Motion carried 7-0

Appointments:

Nick Ehret - Head Boys Track Coach - 14%  
Angie Strobel - Head Girls Track Coach - 14%

Modifications:

Jayne Kallaus - From .5 HS Speech Sponsor to 1.0 HS Speech Sponsor

Board of Directors:

-Megan Allen inquired about the possible purchase of an environmental machine used to clean the wrestling mat. She also spoke about the officials being costly for our sporting activities and not getting much gate money with the limited fans. The musical is Beauty and the Beast and is scheduled for March 26th and 27th.

-Kathy Butler stated her son visited the band room last week and things seemed to be very upbeat and positive in there.

-Nate Robinson asked if we could talk at a work session about curriculum as he gets questions concerning this.

Jane O'Leary, Elementary Principal

- The patch of mulch was left which moved the snow pile for the students to play on which they thoroughly enjoy.
- Virtual music concerts will be held hopefully by the end of April either live or pre-recorded through See Saw.
- Additional information in the principal report that was in board packet.

Sue Rich, Board Secretary

- Working on W-2's, 1095's, 1099's, E-Rate & Quarterly Report for ESSER & GEER funds. Additional ESSERII funds are coming out on Thursday.

Ken Crawford, Superintendent

- ESSERII Guidance coming from Ann Lebo, Department of Ed on Thursday.
- Kevin Kurka will be here Thursday for a meeting with us and Johnson Controls on efficient operations of our new HVAC system.
- Matt Wildman reported that the permit will be submitted to the DNR and we probably won't hear anything for 3-4 months on the wastewater project.

A work session will be held on Monday, January 25, 2021 at 5:30 pm in the high school board room.

The next regular board meeting is scheduled for Monday, February 8, 2021 at 6:00 p.m. in the high school board room.

Golden made a motion to adjourn at 7:00 p.m. Seconded by Longbine.

Motion carried 7-0

Reports and documents and the full text of motions, resolutions, or policies considered by the Board at this meeting are on file in the Board Secretary's office, 648-3822, Monday through Friday, 9:00 a.m. to 4:00 p.m.

---

PRESIDENT, NATE ROBINSON

---

SECRETARY, SUE E RICH